

### To maximize retention, our courses follow a proven four-step learning model.

# Courseware

SkillSoft's award winning courseware offers tens of thousand of hours of interactive instruction and assessment on a wide range of relevant information technology, business skills, computer desktop skills and compliance subjects. With the largest library of current courses available, SkillSoft's courseware provides thorough coverage of the subjects that drive today's organizations.

## **Instructional Design Excellence**

SkillSoft's instructional design methodology meets the challenge of creating effective and engaging instruction while keeping in mind its customers' global network capabilities. Each SkillSoft course is tailored to contain the instructional strategies and multimedia elements that are most appropriate for the subject matter, and to employ levels of learning most appropriate for the target audience. This design integrity is supported by an intuitive user interface, a course structure that supports selfpaced learning, and a rich variety of presentation, practice and assessment elements that provide learners with a highly interactive and engaging experience in each course.



## **Relevant, Current Information**

To keep pace with the constant changes in business and technology, SkillSoft develops more new courses each year than anyone in the e-learning industry. And keeping existing courses current and relevant is a critical element in SkillSoft's content development priorities. In 2005, a sampling of our new course topics include Six Sigma Black Belt, PMI's new PMBOK® Third Edition standard for project management, ISC2 Security Certification, a robust Legal Compliance offering, Microsoft server technologies, MCDST certification, and much more.

### **Dependable, Trusted Content**

SkillSoft's combination of reliable content and superior instructional design methodology produces the dependable, high-quality courseware that organizations need to educate and empower a talented work force. With over 15 years of experience creating quality courseware, SkillSoft has a unique ability to research and create fresh, extremely up-to-date instruction in key subject areas based on customers' needs. SkillSoft complements its industry leading development staff by partnering with several market-proven sources for its business and technical content libraries, including The Wharton School at the University of Pennsylvania, Oracle, Cisco, the Project Management Institute and others.



#### To maximize retention, our courses follow a proven four-step learning model.

#### Localized

SkillSoft leads the e-learning industry in translating our courseware into a wide range of languages. When translating content for other global markets, SkillSoft also takes care to localize the content to reflect relevant differences in business cultures.

To date, SkillSoft has created over 2000 localized courses. Currently, SkillSoft offers courses in the following languages (not all courses are available in all languages):

Brazilian Portuguese Chinese Cantonese Chinese Mandarin Chinese Traditional Dutch English (American) English (UK) European Spanish French German Greek Italian Japanese Korean Latin American Spanish Polish Russian Turkish

### **Prepare for 100+ Professional IT Certifications**

Standardized course materials support IT professionals interested in certification through every stage of the IT learning curve. Learners are further assisted in their preparation with a combination of additional resources including online mentoring, Express Guide Manuals and practice certification exams.

### **Multi-Modal Resources**

The IT Professional Course Collection includes an array of online courses and supporting resources including:

**Online Courses** – Our award winning IT courseware library includes several thousand hours of interactive instruction.

Expert Mentoring – Live, online mentors are available for over 100 major professional certifications.

IT Certification Manuals – Express Guides offer quick-to-market and content-rich coverage of critical emerging certifications and technologies.

Practice Certification Exams – TestPrep Exams allow learners to test their knowledge of certification subjects in a simulated test environment



#### To maximize retention, our courses follow a proven four-step learning model.

# **Online Mentoring**

SkillSoft's online mentoring services are unparalleled in the e-learning industry.

Expert Mentors are available online to provide support, guidance and encouragement to learners. The SkillSoft mentoring team holds over 1,000 certifications and accreditations.



### **Certification Expertise**

The SkillSoft Mentoring team holds over 1,000 certifications and accreditations in addition to extensive and diverse experience in the world of IT. SkillSoft offers online mentoring for over 100 current major certification exams for IT professionals and end user technologies, including such vendors as Microsoft, Cisco, ComptTIA, Oracle, (ISC)<sup>2</sup>, ASQ, and Project Management Institute. Popular mentored certification topics include Microsoft networking, database technologies, Office, and .NET; Cisco CCENT, CCNA, and CCNP; CompTIA A+, Network+, and Security+; Oracle OCA and OCP Database Administrator; (ISC)<sup>2</sup>'s CISSP; ASQ's Six Sigma, Project Management Institute's PMP; and IT Service Management.

### **Live Chat**

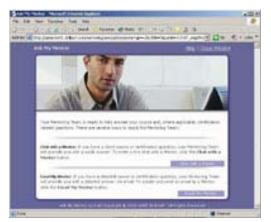
Learners may engage mentors in real-time, online chats to ask a question, confirm understanding of a new topic or request additional information on a difficult subject.

#### **Email My Mentor**

The Email My Mentor service enables learners to seek detailed guidance from mentors on in-depth queries. SkillSoft mentors ensure that learners receive answers to complex questions and provide support, guidance, and encouragement during their studies.

### **Daily Certification Email**

Learners may sign up for daily email from SkillSoft mentors to keep on track with certification preparation. Daily email questions are synchronized with the learner's expected



progress through certification subjects and help learners assess and refresh their knowledge and stay motivated to achieve their goals.